



Support Assistant – Level 2

Many thanks for your interest in the above post, with this information you will also find:

- An application form which should be completed and returned to school by the closing date of **12 noon Monday 30th June 2025**. You should complete the form in full. A letter containing any additional information may also be submitted but is not essential.
- A safe recruitment form which should be completed and returned with your application to school by the closing date of **12 noon Monday 30th June 2025**. Please note applications will not be accepted without this form.
- A job description

Shortlisting will take place following the closing date and successful candidates will be invited by email to interview on **either Monday 7th July or Wednesday 9th July 2025**.

The school is strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and a range of other recruitment checks.

As the post involves working with children, written references will be taken up for shortlisted candidates and made available to the interview panel before interview, even if you indicate otherwise.

I look forward to receiving your completed application.

Yours sincerely

MRS S RICHARDSON
HEADTEACHER