Class Teacher

Job Description

Post Title:	Class Teacher
Pay scale:	Main / Upper Pay Spine
Responsible to:	Co-Head Teachers, Assistant Head Teachers
Responsible for:	Not applicable
Job Purpose:	To be accountable for educational progress of learners in a designated class/group of learners by effective teaching and learning and contribute to the monitoring and development of a subject/area (subject area is not relevant for ECTs).

Main responsibilities:

The following list is typical of the level of duties which the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

General

1 To carry out the professional duties of a Teacher as set out in the School Teachers' Pay and Conditions Document. Carry out teaching duties in accordance with the school's schemes of work and the National Curriculum.

Generic Responsibilities

2 Establish a purposeful and safe learning environment and manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline and a supportive culture in line with the school behaviour policy.

3 Contribute to the monitoring and development of a subject area (not relevant for ECTs) to ensure suitable opportunities are provided for learner aspirations to be met.

4 Plan effectively in the short, medium- and long-term and prepare effective learning sequences, lessons and work across a series of lessons to ensure coverage of the curriculum and the individual needs of learners are met. Plan and prepare homework and other out of class work.

5 Be aware of and apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved. Deliver lessons to groups of learners or classes. Demonstrate the positive values, attitudes and behaviour expected from learners.

6 Assess, record and report on the development and progress of learners and analyse relevant data to promote the highest possible aspirations for learners, targeting expectations and actions to raise learners' achievements. Provide timely, accurate and constructive feedback on learners' attainment, progress and areas of development.

7 Demonstrate ongoing development and application of teaching practice, expertise and subject, specialism and/or phase knowledge to enrich the learning experience within and beyond the teacher's assigned classes or groups of learners. This includes a commitment to engaging in research and evidence in order to further develop knowledge and understanding of teaching and learning, whilst developing a strong, evidence-informed pedagogy.

8 Communicate effectively and work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, carers, agencies and communities, to enhance teaching and learning and promote the positive contribution and well-being of learners.

9 Contribute to the development and implementation of priorities, policies and activities in order to enable the achievement of whole school aims.

10 Promote the safeguarding and welfare of children and young persons the postholder is responsible for or comes into contact with. Be aware of school policies, the document 'Keeping Children Safe in Education' and other guidance on the safeguarding and promotion of well-being of children and young people. Take appropriate action where required.

11 To work effectively with / be aware of and assist integrated processes, such as the Common Assessment Framework and local opportunities which support aims for children, young people and their families

12 Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.

In addition, Upper Pay Spine teachers are expected to:

13 Make significant contributions to implementing workplace policies and practice and to promote their implementation.

14 Give advice on the development and well-being of children and young people, if required.

15 Promote collaboration between colleagues and contribute to their professional development through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.