

# Information Governance Policy Framework

Data Protection Policy	Information Security Policy	Records Management Policy	Acceptable Use Policy (Workforce)	Acceptable Use Policies
<ul style="list-style-type: none"> <li>• Roles &amp; Responsibilities</li> <li>• Principles</li> <li>• Lawful Bases &amp; Consent</li> <li>• Data Subject Rights</li> <li>• Records of Processing</li> <li>• Privacy by Design &amp; Risk Assessments</li> <li>• Information Sharing</li> <li>• Contract Management</li> <li>• Training</li> <li>• Complaints</li> </ul>	<ul style="list-style-type: none"> <li>• Roles &amp; Responsibilities</li> <li>• Access Controls</li> <li>• Physical Security</li> <li>• Environmental Security</li> <li>• Systems Security</li> <li>• Communications Security</li> <li>• Cyber Security</li> <li>• CIA Triad</li> <li>• Business Continuity</li> </ul>	<ul style="list-style-type: none"> <li>• Roles &amp; Responsibilities</li> <li>• Information Asset Register (IAR)</li> <li>• Email Management</li> <li>• Pupil &amp; Staff Records</li> <li>• Storage &amp; Security</li> <li>• Retention, Disposal &amp; Archiving</li> <li>• Training</li> </ul>	<ul style="list-style-type: none"> <li>• Email &amp; Internet Use</li> <li>• Social Media Use</li> <li>• Telephone &amp; Video Conferencing Use</li> </ul>	<p><b>Secondary version:</b></p> <ul style="list-style-type: none"> <li>• Email &amp; Internet Use</li> <li>• Social Media Use</li> <li>• Remote Learning</li> <li>• Safe Use of Online Services</li> <li>• Consequences of Misuse</li> </ul>
<b>Appendices:</b>	<b>Appendices:</b>	<b>Appendices:</b>	<b>Appendices:</b>	<b>Primary version:</b>
<ul style="list-style-type: none"> <li>• Appropriate Policy Doc (Special Category Data)</li> <li>• SAR Procedure</li> <li>• FOI &amp; EIR Requests</li> <li>• Surveillance Policy</li> <li>• Biometric Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Data Breach Procedure</li> <li>• Remote Working Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Retention Schedule</li> </ul>	<ul style="list-style-type: none"> <li>• Accessing Cloud Services on Personal Devices</li> </ul>	<ul style="list-style-type: none"> <li>• Pupil &amp; Guardian Acceptable Use Agreement</li> </ul>